

ASIMUT Student User Room Bookings Guide

Go directly to Asimut <https://rncm.asimut.net> from a web browser, a smartphone or click the “A” icon on the desktop when using a College PC and login using your RNCM username /password.

Your schedule for the week will also be displayed here.

Make a booking

- Select a date from the calendar
Either input the room number /name in the search box or select the group of rooms you are looking to find a space in from the list of location groups, all rooms are grouped by location
- Once you select the group or specific room you will be showed the availability of the space.

ASIMUT - activities, timetables and room booking Logout

All Gee
Quota: 5:00 available
 > Overview of my activities
 > Calendar Feed guide
 > Color legend
 > About ASIMUT

Calendar
 July 2012
 Mo Tu We Th Fr Sa Su
 2 3 4 5 6 7 8
 9 10 11 12 13 14 15
 16 17 18 19 20 21 22
 23 24 25 26 27 28 29
 30 31

Search

Location groups:
 ACADEMIC TEACHING ROOMS
 ALL LOCATIONS
 EXTERNAL LOCATIONS
GENERAL PRACTICE ROOMS
 GRAND PIANO ROOMS
 HOSPITALITY
 LIBRARY BUILDING
 MAIN BUILDING

Overview of General Practice Rooms Wednesday 4th of July 2012

	08:00	10:00	12:00	14:00	16:00	18:00	20:00	22:00
270			Wen Zhou LT					
275				STEVE BUN				
279								
280							Jo Buddington	
281			Miriam RUI		JRNC			
319								
321			Sarah ASBOTHAM					
322		Porte	Debbie REES		Nordoff-R, Nordoff-R			
323								
328								
330								
332								
333				Rendja DODDLE				
336								
339								
341				Colin Iveson				
343								
357								
G001			F TERRY BEN	ROGER WEBSTER				
G002				Nordoff-R	Nordoff-	LESLEY HOWIE		
G003						Simon		
G004								
G005				Nordoff-R	Nordoff-			
G007				Robert BuCHLAND		Adrian May		
G008				Lindsey Shiner				
G009						Mary PLAZAS		
G010				Black Hen				
G011								
G012						David Marshall Anderson		

- Click in a free space, a new window will open

timetables and room booking

Date & time: 4/7/2012 16:00 - 17:00 336

Location: 336 Tutonal and Practice Room

Description: piano practice Bookable by

- Pianists
- Accompanists
- Vocal

Inventory
Piano: Grand - Yamaha

Your booking will be provisional. You will need to reconfirm it from 1 hour before the reservation starts or it will be automatically cancelled.

Save Cancel

- If you are authorized to book that particular room – see the detail on the right panel. You can alter the time up to 2 hours. You could also change the location from this screen too. Or

just hit save to make the provisional booking. There will be a warning if you try to book over 2 hours or are not authorized to book that room.

- The provisional booking will now display in your agenda

ASIMUT - activities, timetables and room booking

Ali Gee
 Quota: 4:00 available
 > Overview of my activities
 > Calendar Feed guide
 > Color legend
 > About ASIMUT

Calendar
 July 2012

Mo	Tu	We	Th	Fr	Sa	Su
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Search

Location groups:
 ACADEMIC TEACHING ROOMS
 ALL LOCATIONS
 EXTERNAL LOCATIONS
 GENERAL PRACTICE ROOMS

Agenda for Ali Gee

Tuesday 3rd of July 2012
 No events

Wednesday 4th of July 2012
 ● 16:00 - 17:00 piano practice (336)
 Participant: Ali Gee (alig)
 Mail to: participant

Thursday 5th of July 2012
 No events

Friday 6th of July 2012
 No events

Saturday 7th of July 2012
 No events

Sunday 8th of July 2012
 No events

Monday 9th of July 2012
 No events

- You will also notice that the hour has been subtracted from your quota
- You can still cancel the booking any time up until the commencement time to have your quota reimbursed, if you do not cancel prior to this your quota will not be reimbursed until the booking as elapsed.
- To cancel just click on the booking name (piano practice) to open the booking window
- Click on the Cancel Booking button

s, timetables and room bookir

Date & time: 4/7/2012 16:00 - 17:00

Location: 336

Description:

This booking is provisional. You will need to reconfirm it from 1 hour before the reservation starts or it will be automatically cancelled.

[Click here to cancel booking](#)

Save Cancel

- You can also make a booking, and search for personal schedules by swiping your RNCM ID Card at one of the touch screens around the college.

Reconfirm or Cancel Booking

- To reconfirm your bookings go to one of the many designated touch screens around the college

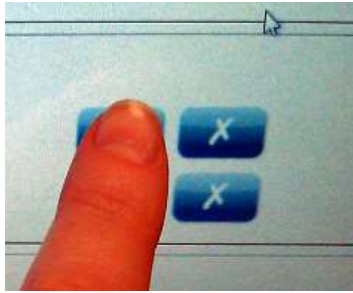


- Swipe your RNCM ID on the card reader, this acts as your authentication



- You cannot re-confirm your booking without your RNCM ID Card.
- The screen will display your bookings for the day and will allow you to reconfirm those commencing within the next 4 hours by touching tick. Or to cancel touch the cross. Once you have reconfirmed your bookings you may still cancel them by logging into the system.





- From the touch screens you can also make a bookings, search for tutors and peers schedules and see what events and classes are happening today around the college.
- **To reduce queues at peak times, avoid using the touch screens to make bookings. This can be done from any computer or smart phone.**

Touch Screen Locations

2 in reception at the bottom of the stairs

1 outside the green room in the refectory

1st floor library corridor entrance

2nd floor library corridor entrance

Ground floor oxford road wing opposite the lift

Ground floor oxford road wing opposite room 14

3rd floor main building next to room 331

3rd floor main building next to room 352

3rd floor main building outside counselling suite

2nd floor main building balcony overlooking concourse