

Royal Northern College of Music
Bank Holiday and Closure Periods – Summary of Service Provision for 2011-12 academic year

Holiday	Services Provided	Services Not Available
<p>Christmas <i>(Usually the College is closed between Christmas Eve and New Year's Day. Announcements are made each year before the end of Autumn Term)</i></p>	<p>No teaching. No access (unless pre-agreed with Environment and Facilities Manager).</p>	<p>All departments</p>
<p>Easter <i>(The College is usually closed on Good Friday and Easter Monday.</i> <i>Occasionally all College buildings on Saturday and/or Sunday between Good Friday and Easter Monday may also be closed. Announcements are made each year before the end of Spring Term)</i></p>	<p>No teaching. Venues team to support any external hires.</p> <p>If College is open on Saturday and/or Sunday then a "Sunday" service (see below) is available.</p>	<p>Library Academic Registry Reception Portering IT Catering (unless for external hires HR Finance Student finance Performance and programming Marketing Development Recording (unless for external hires - pre-agreed) Estates and venues</p>
<p>First Bank Holiday in May <i>(a "reduced service")</i></p>	<p>College building open as normal. Some principal study teaching may take place on an exceptional basis. No academic studies teaching takes place. Room bookings available from reception as normal. Reception services.</p>	<p>Library Academic Registry IT Catering HR Finance Student finance</p>

	<p>Limited portering services. Venues team to support any external hires. Emergency maintenance service only.</p>	<p>Performance and programming Marketing Development Recording (unless for external hires - pre-agreed) Estates and venues</p>
<p>Second Bank Holiday in May (4 June in 2012) (a "Sunday service")</p>	<p>College building open as normal. No teaching. No exams. Room bookings available from reception as normal. Reception services. Limited portering services. Technical venues team to support any external hires. Emergency maintenance service only.</p>	<p>Academic Registry Library IT Catering HR Finance Student finance Performance and programming Marketing Development Recording (unless for external hires - pre-agreed) Estates and venues</p>
<p>Special Bank Holiday to celebrate Queen's Diamond Jubilee (5 June 2012 only)</p>	<p>College building open as normal. No exams. Some principal study teaching may take place on an exceptional basis. No academic studies teaching takes place. Room bookings available from reception as normal. Reception services. Limited portering services. Technical venues team to support any external hires. Emergency maintenance service only.</p>	<p>Academic Registry Library IT Catering HR Finance Student finance Performance and programming Marketing Development Recording (unless for external hires - pre-agreed) Estates and venues</p>