## How to Sign Up for Chamber Music Coaching Slots

Once you have signed up to a session you are obliged to attend. You will not be able to cancel your booking and you will lose this from your chamber music provision.

- 1. Log in to ASIMUT via <u>rncm.asimut.net</u>.
- 2. Click on the **Event signup** button on the left-hand side of the screen.



3. Find and click on the relevant coaching session date on the left-hand side of the screen.

<ul> <li>Mo</li> <li>27</li> </ul>	<b>Tu</b> 28	Janu We	iary 2 Th	022 Fr	Sa	D Su
<b>Mo</b>	<b>Tu</b> 28	We	Th	Fr	Sa	Su
27	28	20				
		29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	1	2	3	4	5	6

4. Click on the Chamber Music Coaching button on the right-hand side of the screen.



5. A list of Chamber Music Coaching sessions will then appear. Find the session you wish to sign up for and click on the **Sign up as Student** button. Please note that each group may only sign up to **a maximum of one coaching slot per tutor per day**.

Chamber Music Coaching open for sign-up from 31/01/22					
Monday 31st January 2022					
09:00 - 10:00	Donald Grant (375)				
	tutor: Donald Grant (GRACHAMB)				
	Students: 0 signed up				
	Sign up as Student (1 of 1 seats available, closes 3 weeks)				
	Please indicate your group name in the Event Description box once you have signed up to a slot (single slot per group). Failure to do so might result in your removal from the slot.				
0 11:00 - 12:00	Donald Grant (375)				
	tutor: Donald Grant (GRACHAMB)				
	Students: 0 signed up				
	Sign up as Student (1 of 1 seats available, closes 3 weeks)				
	Please indicate your group name in the Event Description box once you have signed up to a slot (single slot per group). Failure to do so might result in your removal from the slot.				

6. Click on the relevant **Event Title** to edit the Event Description.

Chamber Music Coaching open for sign-up from 31/01/22					
Monday 31st January 2022					
09:00 - 10:00	Donald Grant (375)				
	tutor: Donald Grant (GRACHAMB)				
	Students: 1 signed up (Click to show)				
	Remove sign-up as Student (closes 3 weeks)				
	Please indicate your group name in the Event Description box once you have signed up to a slot (single slot per group). Failure to do so might result in your removal from the slot.				
0 11:00 - 12:00	Donald Grant (375)				
	tutor: Donald Grant (GRACHAMB)				
	Students: 0 signed up				
	Sign up as Student (1 of 1 seats available, closes 3 weeks)				
	Please indicate your group name in the Event Description box once you have signed up to a slot (single slot per group). Failure to do so might result in your removal from the slot.				

7. Add the name of your group in the Event Description box then click **Save**. Failure to indicate your group name in the Description box once you have signed up to a slot might result in your **removal** from the slot. <u>Do not</u> edit the Participants box.

Category:	SCHAMB Activity (Sign-up)	$\sim$
Date & time:	31/1/2022 9:00 - 10:	00
Location:	375	
_Description:	Arditti Quartet	
Participants:	Donald (GRACHAMB) Nicolaus H. (HERACREG) Click here to cancel booking	ancel