

### Professional Engagements: Performer Health & Safety Checklist

This information is provided for you to discuss with the event promoter on your arrival at the venue. The promoter has a statutory duty for your health and safety whilst at the venue and this information is provided for you to discuss with them. The RNCM will not undertake a risk assessment for the organiser and is not responsible for checking one provided by the organiser.

Name of Performer(s) \_\_\_\_\_  
 Date of Engagement \_\_\_\_\_  
 Name of Venue \_\_\_\_\_

The following items should be included in your induction into the venue that you are attending. Please check off the items below when they occur and ask your organiser about any relevant items not covered. This list is not exhaustive and other topics may be covered, which you may note if you wish:

HEALTH AND SAFETY	YES	NO	N/A	DATE
Introduction to key member of society and/or venue as appropriate including designated Health and Safety supervisor or appropriately trained member of staff who can refer to the event's protocols and were any concerns during the event can be reported.				
Location of toilets and handwashing facilities providing soap and water.				
Location of green room / changing facilities				
Hospitality arrangements as appropriate				
Fire procedures and location of fire assembly point				
Location of first aid box				
Names of first aid trained personnel				
Accident reporting procedure				
Location of accident book				
Instructions on equipment you will be using where appropriate				
Other emergency procedures – please specify:				
Any other issues:				

Signed \_\_\_\_\_ Date \_\_\_\_\_